

**MINUTES OF GXSC MC MEETING HELD ON MONDAY 11th October
2010**

Present: Philip Kimberley (PK)
Grant Kirkby (GK)
Ken Rumens (KR)
Richard Graham (RG)
John Thorne (JT)
Tim Barber (TB)
Bob Mason (BR)

Apologies: Sue Reid (SR)

	ACTION
1 Minutes of Last Meeting were approved.	
Matters Arising	
<ul style="list-style-type: none"> • Extra chairs for clubhouse had been bought but no tables. KR to look at with JP asap. 	KR
<ul style="list-style-type: none"> • Stop line and disabled parking slots to be painted. KR has had a reduced quote of about £400 and is actioning. 	KR
<ul style="list-style-type: none"> • GK awaits a best estimates cash flow forecast from Tennis given their high outgoings with the courts/floodlight work. 	BM
<ul style="list-style-type: none"> • There had been no volunteers to take on running the 100 club; to be discussed at the AGM. 	All
<ul style="list-style-type: none"> • Insurance-tennis covered through LTA affiliation; cricket not. RG/GK to discuss with Martin Coulton. 	RG/GK
2 Section Updates	
Tennis	
<ul style="list-style-type: none"> • Resurfacing work for courts 1 & 2 and floodlight installation started-completion end October. Overall cost about £50k. Awaiting news on LTA grant or loan. Will know within a couple of weeks. Without LTA help would ask members for personal loans. • Junior membership slightly down. Have asked members to pay 2011 subscriptions in advance; about 1/3 have done so to date. Also offered new members 18 month membership. Some donations also received. • Having separate 3 phase power supply installed-will be metered directly to Tennis. 	
Cricket	
<ul style="list-style-type: none"> • Having golf day 22/10 to raise funds for electronic scoreboard. 	

- Waiting list for juniors (60); need coaches to be able to cope with more.
- Encouraging members to join 'weather lottery'. All agreed worth looking at once cricket's up and running.

Hockey

- Hockey running 3 men's teams and 2 ladies teams.
- Still looking for treasurer and 2nd XI Captain.

3 Finances-year to date, full year, budget preparation

- GK presented the income and expenditure statement through to end September and explained the positive and negative variances to budget. A positive cash balance of nearly £10.0k has resulted though imminent outgoings include £2.5k for JP, £0.4k for line painting, and the repairs to the machinery roof. The £10k is 50:50 capital/revenue accounts.
- There was also discussion on the state of the club house wiring and boiler and the need to continue to increase the sinking fund to cover unexpected maintenance.
- GK updated everyone on the preparation of the year ends for sections and the overall sports club consolidation. This is all on track.

4 Membership Model

- TB/GK ran through the slides of where they had got to in the membership model-see. It was agreed that each section needed to be supportive of this and each agreed to discuss it at their imminent management committees.
- It was agreed that the 2009/10 section membership numbers needed plugging into the model to assess its financial impact.
- PK/GK agreed to attend Cricket's committee to go through the principles in detail

PK/GK

5 Grounds man's costs

- GK reported on the grounds man's costs for the last financial year: £13382 labour, and £4473 materials. The section and general allocations were: 643 hours Cricket (68%), 69 hours Tennis (7%), 233 hours general (25%). These % were very similar to the original estimates. The labour costs equate to £9100 Cricket, £937 Tennis, £3345 general. Most of the materials were for Cricket's usage.
- It was agreed that GK would liaise with JT for a split on the materials between Cricket and general for the upcoming budget round.

GK

6 Club house manager

- A general discussion regarding the performance of the club house manager revealed cricket and hockey very positive, tennis still with one or two concerns.
- It was agreed that BM/PK would meet with JP to feed back Tennis' concerns.

PK/BM

7 Next meeting-15/11

- It was agreed that the focus would be on; year end, resolving membership model, and agreeing the 2010/11 budget.

8 AOB

- Gift Aid- Tennis have been examining in detail in respect of their donations and possible AOP. It was agreed that Cricket and Hockey if relevant would examine opportunities for claiming tax back.

9 Dates of Next Meetings:

- **15th November to discuss Sports Club year end and finalise 2010/11 budget**
- **9th December Sports Club AGM**

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