

Gerrards Cross Sports Club
Minutes of AGM Meeting held at Clubhouse
Thursday 9th December 2010 at 8 p.m.

Present:

Mike Thomas (President, MT) Philip Kimberley (SC Chairman, PK), Grant Kirkby (Treasurer GK), Sue Reid (Secretary SR)

Roger & Rachel Knight, Peter & Jessie Thompson, Ken Rumens, Bob Mason, Steve Prokopiou, Angie Brady, Tim Barber, Richard King, John Thorne, Richard Graham, Richard Thompson, Allan Watson,

Richard Cox, John Price, James Tucker.

1. Apologies for absence: None.

2. Minutes of 2009 AGM

Roger Knight asked that the wording of “Independent Auditor” be changed to “Independent Examiner”. Subject to this change and no other matters arising, the Minutes were approved. Proposed by Ken Rumens, Seconded by Richard Thompson.

3. Proposed Amendments to Constitution

The following amendment to the Constitution was proposed to bring it in line with the current Financial Year End.

Current clause 11 ii) Annual - The Annual General Meeting shall be held once in each calendar year, and audited accounts up to 30th April shall be presented.

Proposed wording - the Annual General Meeting shall be held once in each calendar year, and accounts examined/approved by an independent examiner up to 30th September shall be presented.

Roger Knight suggested the word “approved” was dropped. This was agreed and the change was adopted. Proposed: Ken Rumens, Seconded: Grant Kirkby.

4. Chairman’s Report 2009/10

Copies of the Chairman’s Report had been circulated (a copy on the web site). PK drew attention to some key points.

The Sports Club Management Committee has embarked on a new financial model for operating the Sports Club. In essence this has been to:

- Make each section cover the revenue and capital costs of their ‘field of play’
- Have each section contribute to the general running costs of the clubhouse and grounds that are not section specific
- Set up a new SC membership scheme
- Try and raise money at SC committee level to go towards the running of the clubhouse and general grounds.

The decision to focus each section on funding their own ‘field of play’ requirements seems to have energised each section particularly with regard to sourcing external grants for capital projects. There are a number of significant highlights:

Cricket: Raised £24k to fund the installation of new nets and a new bowling machine, of which £16k was raised from grants. The section took over paying its direct costs of the grounds, notably the square and since taking on this expense has borne down on costs.

Hockey: Membership seems to have stabilised thanks to the efforts of John Thorne and the GXHC committee. The section gained Club Mark status which made it eligible for a local grant of £5k for junior coaching. It has renegotiated the committed number of slots on the Astroturf pitch at Beaconsfield High School thus reducing its costs.

Tennis: Like Hockey, Tennis gained Club Mark status. It also achieved planning permission for the floodlights on Courts 1 & 2 which had been rejected 3 times in the past. The work (including resurfacing) is now complete; this has included laying a 3 phase power supply for the floodlights. An LTA grant of £15k will contribute significantly to the approximate overall £50k project costs.

PK summarised the membership numbers which showed that Cricket and Tennis were fairly healthy whilst Hockey was still struggling. Tennis and Cricket questioned the membership numbers in the Chairman's Report and PK accepted that there may be discrepancies due to timing of the available data.

PK drew attention to the Clubhouse and Ground costs. With each section now responsible for both revenue and capital costs of their 'field of play' the Sports Club costs had been reduced significantly from £35k to £23k. John Price bears the costs of running the clubhouse (£18-£20k per annum) but recovers some of these costs from all hire charges, food and drink. However the economics are such that the SC still need to pay £10k to John for running the clubhouse. PK thanked John Price and his family for their work throughout the year.

The SC Committee has looked at possible new income streams during the year. PK thanked Tim Barber and Allan Watson for looking at the possibility of setting up junior football during the winter, senior football not being possible due to pitch size. Unfortunately, the Committee had concluded that this would not contribute financially and additionally, no-one had volunteered to organise run junior football. It was proposed that PK draft an email for the sections to send out to their members asking for a volunteer. PK would also define the marketing role that it was felt the SC required to promote a major annual event at the Sports Club to help with the raising of further income.

Setting up of new SC membership scheme.

A formula is required to ensure that about £18k is recovered from the 3 sections to contribute to the overall SC costs referred to earlier. After lengthy SCMC debate a possible new SC membership scheme had been agreed in principle at the November management meeting and would now be implemented. Members will join their section and the Sports Club with the allocation of fees clearly shown on entry forms for each section. Bob Mason pointed out that members will be able to see how much the clubhouse costs to run and that this might cause concern. PK agreed. Tim Barber observed that the clubhouse is an all year round cost and as such all sections need to work together to ensure its survival.

PK again stressed the need for volunteers in marketing and website management to take the Sports Club forward. Amanda Gardiner who has worked on the website is standing down. Rachel Knight is also standing down from running the 100 Club and no volunteer has come forward during the year.

The President thanked PK for his hard work during the year.

5. Treasurer's Report 2009/10

GK took the meeting through the figures in the Treasurer's Report (attached).

The 2009/10 budget was for net income of £23.9k comprising £21.5k contributions from the three sports sections and a balance of £2.4k from fundraising and the 100 Club. Actual section income was in line with budget but there was a shortfall in other income of £526. Costs were £20.3k against a budget of £22.9k with savings mainly in repairs and maintenance. The overall SC surplus was £3,075, of which £2,867 has been transferred to Reserves which currently stands at £5k.

The figures do not include Gift Aid rebates and GK confirmed that any rebates would be returned to the individual sections.

GK confirmed that SC is not VAT registered and therefore cannot reclaim VAT.

The overdraft was renewed in May for £10k but has not been used.

2010/11 budget contributions from the sections are:

- Tennis £11,250
- Cricket £2,650
- Hockey £3,525

There is an additional £2.5k budgeted for other income

GK confirmed that next year's budget figures are based *on per head contributions from each section*. GK also confirmed that it was the SC responsibility to cover any shortfall that might occur if sections payments fell short.

Roger Knight confirmed that the Treasurer's reported figures were the same as the Consolidated Accounts prepared as required by CASC status and MT asked for approval of the accounts. Proposed by Richard Cox, Seconded by R Thompson .

6. Election of Officers

MT thanked all Committee members for their time and effort during the year and asked if anyone from the floor was interested in taking on an office. There being no volunteers MT asked the current Officers to stand again. They all agreed to stand for one more year only.

- Chair – PK proposed by R Thompson, seconded by R Cox.
- Treasurer – GK proposed by Steve Prokopiou, seconded Richard Thompson.
- Secretary – SR proposed by Ken Rumens, seconded by Rachel Knight.
- Independent Auditor – Roger Knight proposed by R Cox, seconded by K Rumens.
- Ken Rumens and Tim Barbar agreed to stand again as Independent Members.

7. 100 Club – Volunteer

Tennis agreed to take this over on behalf of the SC.

8. AOB

Tennis mentioned that part of the clubhouse and terrace was inadequate for use by tennis members. PK asked Tennis to submit their proposal for review by SC.

MT finally thanked all section committee members, SC committee members and John Price for all their efforts during the past year.

Meeting ended at 21h50.